

Expense Report - US

The FreeBSD Foundation

Submit Form with Original Receipts to:
The FreeBSD Foundation
5757 Central Ave, Suite 201
Boulder, CO 80301, USA

Name _____
Address _____
City _____
Country _____

Trip Ending Date _____
Today's Date _____
State _____ Zip/Postal Code _____
Phone # _____

Trip purpose or Non-Trip Expense:

Total Expenses (Section I & II)	Less Cash Advances	Less Charges	Payment Due (US Dollars)
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Section I	Travel Expense								
Date									
Location Visited									
Airfare									
Mileage X (\$.53.5)									
Car Rental									
Taxi/Bus/Limo									
Other Transport.									
Parking, Tolls									
Lodging									
Conference Fees									
*Other Expenses									
								Total	

Note - Use another expense report if the trip is longer than 7 days.

Section II	Non-Travel Expense		
Date	Vendor	Items Purchased	Amount
			Total

Section III *Other Travel Expenses Explanation (Enter amount in Travel Expense Table)

Payee Signature _____

Approved By _____
Title _____ Date _____

Print Form